

**Montague Area Public Schools
Board of Education
Minutes**

Minutes of the regular Board meeting held on January 8, 2024.

The regular Board meeting of the Board of Education was called to order at 6:00 p.m. by Director of Business Affairs, Stacey Brown.

Members Present: Johnson, Francis, Raeth, Dahl, Beishuizen, Smith, Neubauer

Members Absent: None

Others Present: Jeffrey Johnson, Stacey Brown, Michelle Pulver and other interested students, staff, and citizens.

Appoint Secretary Pro-Tem – Stacey Brown

Motion by: Johnson

Seconded by: Beishuizen

To appoint Stacey Brown, Director of Business Affairs, as Secretary Pro-Tem.

All voted yes – motion carried (7-0)

Approval of Agenda

Motion by: Johnson

Seconded by: Beishuizen

To approve the agenda as presented.

All voted yes – motion carried (7-0)

Public Comment Portion of the Meeting: None

Election of Officers

Motion by: Francis

Seconded by: Beishuizen

To elect Brent Raeth as President, Tom Johnson as Vice President, Cindy Francis as Secretary, and Amanda Dahl as Treasurer of the MAPS School Board for the 2024 calendar year.

All voted yes – motion carried (7-0)

Adoption of Meeting Schedule

Motion by: Johnson

Seconded by: Beishuizen

To adopt the following dates for regularly scheduled Board meetings for the 2024 calendar year:

February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, December 9 and January 13, 2025 held in the MHS Cat Lab at 6:00 p.m.

All voted yes – motion carried (7-0)

Adoption of Bylaws

Motion by: Beishuizen

Seconded by: Johnson

To adopt the current bylaws for the 2024 calendar year with the right to review and revise other bylaws.

All voted yes – motion carried (7-0)

Appoint Key Board Member for MASB and MAISD Liaison

Motion by: Raeth

Seconded by: Smith

To appoint Brent Raeth as Key Board Member for MASB and Cindy Francis as MAISD Liaison, with Amanda Dahl as alternate.

All voted yes – motion carried (7-0)

School Attorneys

Motion by: Dahl

Seconded by: Johnson

To appoint Thrun Law Firm, P.C. and Smith, Haughey, Rice, & Roegge as school attorneys for the 2024 calendar year.

All voted yes – motion carried (7-0)

District Auditors

Motion by: Beishuizen

Seconded by: Johnson

To appoint Vredeveld Haefner LLC as district auditors for the 2024 calendar year.

All voted yes – motion carried (7-0)

Depositories

Motion by: Johnson

Seconded by: Beishuizen

To approve Shelby State Bank, Fifth Third Bank, and the Michigan School District Liquid Asset Fund as depositories.

All voted yes – motion carried (6-0); Dahl abstained from voting.

Electronic Transfer Officer

Motion by: Beishuizen

Seconded by: Johnson

To approve the Director of Business Affairs, Stacey Brown, as the Electronic Transfer Officer in accordance with NEOLA policy 6144.

All voted yes – motion carried (7-0)

District Credit Cards

Motion by: Johnson

Seconded by: Beishuizen

To approve the following employees as authorized to use district credit cards to conduct district business: Superintendent, Director of Business Affairs, Building Principals, Director of Student Services, Director of Operations, Transportation Director, Mechanic/Transportation Assistant, Technology Director, Food Service Director, Maintenance Coordinator, Administrative Assistant to the Superintendent, Building Administrative Secretaries and High School Assistant Principal/Athletic Director.

All voted yes – motion carried (7-0)

Committee Appointments

Motion by: Johnson

Seconded by: Beishuizen

To approve the committee assignments as presented:
Employee/Community Relations: Neubauer, Smith, Francis
Finance: Dahl, Raeth, Smith
Building and Site: Johnson, Francis, Beishuizen
Policy: Neubauer, Dahl, Johnson
All voted yes – motion carried (7-0)

Approval of the Consent Agenda

Motion by: Johnson
Seconded by: Beishuizen

To adopt the consent agenda which consists of:

- A. Appointment of Administrative Assistant to the Superintendent as Deputy Secretary of the Board.
- B. Appointment of Administrative Assistant to the Superintendent as designee for posting public notices, meeting dates, and election dates.
- C. Appointment of Director of Business Affairs as Deputy Treasurer of the Board.
- D. Designation of authority for Superintendent or Board Treasurer to enter into contractual agreements with outside funding sources/agencies if the program has previously been brought to the Board and approved.
- E. Designation of authority to permit the Board President and Secretary or any officers of the Board in the absence of either the President or Secretary to authorize purchase, sale, or transfer of property or borrowing of funds by signature if the question has previously been brought before the Board and approved.
- F. Appointment of Krista Hams and David Erickson as the Title IX Coordinators.
- G. Authorize EduStaff to be our third party employer for off-staff coaches and substitute teachers.
- H. Approval of Monthly Financial Reports:
 1. Approval of minutes from the December 11, 2023 regular and closed session Board meeting.
 2. Approval of expenditures for a total of \$784,829.99; General Fund \$302,610.47, Food Service \$70,344.24, Safety and Technology \$3,318.79, Scholarship Fun \$500.00; Activity Fund \$9,274.67; 2015 Series A Bond Refunding \$500.00, and 2019 Debt Refunding \$105.78; Capital Projects Fund: \$398,165.40; Sinking Fund \$10.64.

Resignations: Katie Mann - Central Office and Carolyn Lash – Transportation.

All voted yes – motion carried (7-0)

Reports:

Board Recognition

Representatives from the MTEA, MESPA, and the administrators presented gifts to the Board for Board Appreciation Month.

Principal Meaningful Minutes

Building principals thanked the Board for their work. Each building reported on good things happening in education and in their buildings, including student achievements, staff recognition, and student holiday activities.

Superintendent Comments

Jeff presented certificates of appreciation to the Board.

Jeff discussed:

- County Emergency Guide being produced school districts
- 800 MHz radios
- Two- factor authentication
- Gym construction

- School Improvement meetings

New Business:

New Hires:

Motion by: Beishuizen

Seconded by: Johnson

To approve the hiring of Sandra Ebright as a teacher at RRO.

All voted yes – motion carried. (7-0)

Executive Administrative Assistant/Accounts Payable Specialist

Motion by: Beishuizen

Seconded by: Johnson

To approve the hiring of Michelle Pulver as Executive Administrative Assistant / Accounts Payable Specialist.

All voted yes – motion carried. (7-0)

NEOLA Update First Reading

Shared first reading of po0122.

Adjournment:


Motion by: Francis

Seconded by: Johnson

To adjourn the January 8, 2024 regular Board meeting at 6:35 p.m.

All voted yes – motion carried. (7-0)

Respectfully Submitted,



Michelle Pulver, Recording Secretary



Cindy Francis, Board Secretary