

# Montague Area Public Schools

## Emergency Drill Documentation Form

School Year 19-20

Reporting School: NBC Middle School

Drill # For The School Year: 1/2

### Type of Drill:

- Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  
 Tornado Safety Drills (2 required in the school year; 1 must be held in March)  
 Lock Down (3 required; 1 before December 1 & 1 after January 1)

### Time of Drill:

\*At least one drill is required to not be during class time.

- During class time  
 In between classes/during class changes\*  
 Recess or lunch time\*  
 Other time when a significant number of the students are gathered but not in the class room\*

Date of Drill: 02/19/20 Time of Drill: 8:00

Time Required to Evacuate/Shelter/Secure: 84 seconds Total Number of Participants: 368

Remarks/Observations: \_\_\_\_\_

**All students and staff followed instructions**

Name of School Principal (or designee): Jim Perreault Title: Principal  
(if not conducted by Principal)

If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_