

Montague Area Public Schools

Emergency Drill Documentation Form

School Year 22-23

Reporting School: Montague High School

Drill # For The School Year: Fire Drill #5

Type of Drill:

- Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
 - Tornado Safety Drills (2 required in the school year; 1 must be held in March)
 - Lock Down (3 required; 1 before December 1 & 1 after January 1)
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Time of Drill:

*At least one drill is required to not be during class time.

- During class time
 - In between classes/during class changes*
 - Recess or lunch time*
 - Other time when a significant number of the students are gathered but not in the class room*
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Date of Drill: 3/10/2023 Time of Drill: 10:55am

Time Required to Evacuate/Shelter/Secure: 2 minutes Total Number of Participants: 500

Remarks/Observations: This was not an intentional drill, but acted as such
considering the accidental nature of the fire alarm (possible smoke detector malfunction).

Montague Fire arrived due to alarm

Name of School Principal (or designee): Front Office/Rob Patton Title: Secretaries/Counselor
(if not conducted by Principal)

If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here.

Agency: Montague Fire Dept Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____